Template only MUST modify to site conditions

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| Site / Area: | |  | | Date of Assessment | |  | | Risk Assessment # | **032RA** |
| Completed by (name) | |  | | Signature | |  | | | |
| In Consultation with: | |  | | Signature | |  | | | |
| Identify / describe activity, equipment, area or event you are assessing: | | | | | | **STORAGE & USE OF ALCOHOL-BASED HAND RUBS / GELS** | | | |
| Authorised by: | |  | | Signature: | |  | | Date: |  |
| **In conjunction with this risk assessment, training / education and development of a relevant SOP may be required.** | | | | | | | | | |
| **Step 1:** **Identify the hazard/s / Impact:**What do you believe are the hazards? What could happen? | | | | **Step 2: Assess the potential risks:**  What do you believe are the risks?  How could this happen? | | | | **Step 3: Reducing the risk:**  What do you believe can be done to reduce the risk?  Controls | |
| **Biological**   * Water Pond – depth | | | | * Falling in pond * Getting wet during activities * Drowning | | | | * Student supervision by teacher in charge. Depending on students’ needs additional support may be required. To be assessed on the day * Spare clothes available * Area is fenced with lockable gate and locked at all times when not in use  Student education prior to entering pond regarding use and behaviourContinuous monitoring  * Any issues to be reported immediately to Officer * Senior First Aiders on site * **Council Regulations – check with local council for any specific requirements** | |
| **Biological**   * Water Sedimentation * Hygiene | | | | * Contaminated Water * Infection * Disease * Blue/Green Algae | | | | * Pond water is filtered with pump * Adequate provision for adequate hand washing – younger pupils should be seen to wash their hands * No eating in the pond area * Do not allow students to touch any part of their face with their hands before hands are washed * Any algae scum should be removed, avoiding skin contact  Workplace Inspections conducted on area 6 monthlyWater testing if required  * Personnel Protective Equipment available | |
| **Biological**   * Insects | | | | * Mosquito borne diseases –Ross River | | | | * Water is filtered via filtration pump system * Citronella plants * Periodic water testing if required * Frogs placed in pond * Fish placed in pond | |
| **Biological**   * Exposure to Plants | | | | * Allergies | | | | Senior First Aiders on site  * If required parents to be informed of any issues | |
| **Electricity**   * Frayed cords * Faulty appliances * Over loading of power sockets * Damaged powerboards * Overheating of equipment | | | | * Burns * Fire * Explosion * Contact with exposed wires * Electric Shock * Electrocution | | | | * Visual Inspections * Pump is tested and tagged every 12 months * RCD is push button tested 6 monthly and time tested every 2 years  Documentation to be maintained  * Pump placed in cage for security and protection for students * Electrical cords placed in conduit underground to prevent slips, trips and falls | |
| **Gravity**   * Rocks around perimeter (area sandy) | | | | * Slips, trips, falls * Cuts and abrasions | | | | * Area to be checked weekly. If rocks are sandy, area to be swept * Ensure perimeter does not become obscured and area around the pond does not deteriorate * Area on Preventative Maintenance Schedule * Any issues to be reported to Officer immediately | |
| **Extreme Temperatures**   * Extreme heat * Extreme cold * Rain * Lightening * Floods | | | | * Sunburn * Lightning | | | | Hats, sunscreen availableArea not accessible during extreme weather conditions | |
| **Other** | | | |  | | | |  | |
| **Review hazard / risk assessment if task or circumstances change & at intervals appropriate to the level of risk (minimum 5 years)** | | | | | | | | | |
| **Step 4: Monitor & Review:** | | | | | | | | | |
| Were the controls effective? | | | | Were there any unforeseen hazards / incidents? | | | | New controls | |
| Yes |  | No |  | Yes |  | No |  |
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