











Process Flow Chart Consultation, Cooperation & Coordination (5)

Task	Process	Resource	Links
Communication to workers is undertaken about WHS systems, policies, procedures and emergency processes			Toolbox Talk Form (036F)
Arrangements in place for consultation between workers, managers and other stakeholders			WHS Meeting Record (035F) Board/Council Report Template (031F)
If requested, a WHS Committee is developed for the PCBU and worker representatives			WHS Committee Terms of Reference (034F) WHS Committee Meeting Agenda (032F) WHS Committee Meeting Minutes (033F)
If requested a Health and Safety Representative is elected			Electing Health and Safety Representatives Guidelines (009G) Ballot for the Election of Health and Safety Representatives (065F) Nominations for Health and Safety Representatives (019F) Notice of Results - Health and Safety Representatives (078F)
Work groups are set up for HSR			Setting up a Work Group (017T)
Processes are in place and communicated around resolving WHS issues	