**Automated External Defibrillator Testing Record**

This checklist is provided as general guidance for defibrillator maintenance. Each worksite should take reasonable steps to inform itself of its legal responsibilities for maintaining a defibrillator and check with the manufacturer for additional instructions.

Each time after using the Defibrillator, you need to replace the pads with a new set and check the battery.

| **AED Location:** |  |
| --- | --- |
| **AED Make / Model:** |  |
| **AED Serial #:** |  |
| **Date battery installed:** |  |
| **Date battery expires:** |  |
| **Date pads expire:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date of inspection** | **Q1** | **Q2** | **Q3** | **Q4** |
|  |  |  |  |
| Status ready indicator shows the unit is ready |  |  |  |  |
| Battery is working and not expired |  |  |  |  |
| Unit is free of cracks, foreign substances, or other signs of damage |  |  |  |  |
| Pads are sealed, unused, and not expired |  |  |  |  |
| Supporting materials are sealed and unused within expiration – face shield, scissors, gloves, razor, alcohol wipes |  |  |  |  |
| **Completed by:** |  |  |  |  |